

**United Nations Development Programme
Philippines**



Empowered lives.
Resilient nations.

**Recovery and Resilience-building in the Philippines
2020 Annual Work Plan**

Implementing Partner: UNDP

Project Description

Given the recurring multiple natural disaster events and the recent COVID 19 pandemic that the Philippines has recently experienced, the Country Office has requested corporate-wide integrated and sustained support to position UNDP as a key player in the context of a climate change induced “new normal” through the development of high-quality recovery and resilience strategies and interventions. This is motivated by the fact that despite the wealth of experience in recovery efforts, the results so far revealed the limitations of current approaches which has not drawn in the expertise of other units that will enable a UNDP wide corporate approach to this issue. Moving beyond a crisis-to-crisis approach, UNDP Philippines intends to provide the Government with a long-term evidence-based programmatic support that systematically links up Government policy and funding to address both the impact of disasters and their root causes. This would require the development of innovative solutions with NextGen elements, adjustments in internal processes, and an integrated approach that blends the capacities of various units to mobilise the GPN around this challenge. This Project Initiation Plan (PIP) has been developed as a vehicle through which the Philippines CO can: (1) Review gender-based disaster risk reduction, recovery and resilience frameworks and approaches; (2) Develop a comprehensive gender-based disaster risk reduction, recovery and resilience framework and associated tools and (3) Support the enhancement of Disaster risk reduction, recovery and resilience capacities in the Country Office as well as, support learning exchanges with the regional and Global Policy Network (GPN) team; and (4) Develop recovery and resilience thematic strategies.

Country Programme Period: 2019-2023

Project/Output ID: 00128485/ 00122466

Project Start Date: July 2020

Project End Date : June 2021

Project Board Meeting/LPAC Date: N/A

2020 AWP Budget:

Total resources required \$ 212,787

Total allocated resources: \$ 212,787


- Funding Window \$ 200,000
- Other: UK FCDO \$ 12,787

Unfunded budget:

In-kind Contributions:

Agreed by UNDP:

Date:


ENRICO GAVEGLIA, Deputy Resident Representative *mw*
17-Nov-2020

PROGRAMME ALIGNMENT

A.1 2019-2023 PFSD/CPD Outcome alignment	2: Urbanisation, economic growth, and climate change actions are converging for a resilient, equitable, and sustainable development path for communities.																																										
A.2 2019-2023 CPD Output Indicator alignment <i>[Choose between 1-3 applicable indicators]</i> <i>Y1-YX placeholders should be replaced with actual project implementation period</i>	<p>Output 1.1 Government capacities enhanced to utilize resources and track progress against the SDGs.</p> <table border="1" data-bbox="566 419 2047 632"> <thead> <tr> <th colspan="2">Baseline</th> <th colspan="3">Targets / Cumulative Results</th> <th colspan="2">End of Project Target</th> </tr> <tr> <th>Year</th> <th>Quantity/ Points /Rating</th> <th>Y1</th> <th>Y2</th> <th>Y3</th> <th>Target</th> <th>Actual</th> </tr> </thead> <tbody> <tr> <td>2020</td> <td>0</td> <td>1</td> <td></td> <td></td> <td>1</td> <td></td> </tr> </tbody> </table> <p>Output 2.1 Climate sensitivity models and hazard maps developed and applied to help NGAs and LGUs better understand and plan for the extent, scope and distribution of medium- and long-term risks</p> <table border="1" data-bbox="566 759 2047 914"> <thead> <tr> <th colspan="2">Baseline</th> <th colspan="3">Targets / Cumulative Results</th> <th colspan="2">End of Project Target</th> </tr> <tr> <th>Year</th> <th>Quantity/ Points /Rating</th> <th>Y1</th> <th>Y2</th> <th>Y3</th> <th>Target</th> <th>Actual</th> </tr> </thead> <tbody> <tr> <td>2020</td> <td>0</td> <td>1</td> <td></td> <td></td> <td>1</td> <td></td> </tr> </tbody> </table>	Baseline		Targets / Cumulative Results			End of Project Target		Year	Quantity/ Points /Rating	Y1	Y2	Y3	Target	Actual	2020	0	1			1		Baseline		Targets / Cumulative Results			End of Project Target		Year	Quantity/ Points /Rating	Y1	Y2	Y3	Target	Actual	2020	0	1			1	
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2020	0	1			1																																						
A.3 2018-2021 UNDP SP IRRF Output Indicator Alignment	<p>UNDP SP 2018-2021 Output 1.3.1 National capacities and evidence-based assessment and planning tools enable gender-responsive and risk-informed development investments, including for response to and recovery from crisis</p> <p>Level 1: There are insufficient data on Disaster Management Level 2: Information and data on disaster management are gathered Level 3: Projects/ activities designed are informed by evidences and data Level 4: There is a database of disaster data and an evidence-based investment plan for the CO</p> <table border="1" data-bbox="573 1238 2054 1393"> <thead> <tr> <th colspan="2">Baseline</th> <th colspan="3">Targets / Cumulative Results</th> <th colspan="2">End of Project Target</th> </tr> <tr> <th>Year</th> <th>Quantity/ Points /Rating</th> <th>Y1</th> <th>Y2</th> <th>Y3</th> <th>Target</th> <th>Actual</th> </tr> </thead> <tbody> <tr> <td>2020</td> <td>Level 1</td> <td>Level 2</td> <td>Level 4</td> <td></td> <td>Level 4</td> <td></td> </tr> </tbody> </table>	Baseline		Targets / Cumulative Results			End of Project Target		Year	Quantity/ Points /Rating	Y1	Y2	Y3	Target	Actual	2020	Level 1	Level 2	Level 4		Level 4																						
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2020	Level 1	Level 2	Level 4		Level 4																																						

<p>A.4 Sustainable Development Goals Target Alignment</p>	<p>SDG TARGET 1.5 By 2030, build resilience of the poor and those in vulnerable situations and reduce their exposure and vulnerability to climate-related extreme events and other economic, social and environmental shocks and disasters.</p> <p>SDG TARGET 3.D Strengthen the capacity of all countries, in particular developing countries, for early warning, risk reduction and management of national and global health risks.</p> <p>SDG TARGET 11.B By 2020 substantially increase the number of cities and human settlements adopting and implementing integrated policies and plans towards inclusion resources efficiency, mitigation and adaptation to climate change, resilience to disasters, and develop and implement, in line with the Sendai Framework for Disaster Risk Reduction 2015-2030, holistic disaster risk management at all levels.</p> <p>SDG TARGET 13.1 Strengthen resilience and adaptive capacity to climate-related hazards and natural disasters in all countries.</p>
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<p>A.5 Project Document Outcome Indicators</p>	<p>Outcome 1: The most marginalized, vulnerable, and at-risk people and groups benefit from inclusive and quality services and live in a supportive environment wherein their nutrition, food security, and health are ensured/protected.</p> <table border="1" data-bbox="573 742 2056 896"> <thead> <tr> <th colspan="2">Baseline</th> <th colspan="3">Targets / Cumulative Results</th> <th colspan="2">End of Project Target</th> </tr> <tr> <th>Year</th> <th>Quantity/ Points /Rating</th> <th>Y1</th> <th>Y2</th> <th>Y3</th> <th>Target</th> <th>Actual</th> </tr> </thead> <tbody> <tr> <td>2020</td> <td>0</td> <td>30 people</td> <td>60 people</td> <td></td> <td>90 people</td> <td></td> </tr> </tbody> </table> <p>Outcome 2: Urbanization, economic growth, and climate change actions are converging for a resilient, equitable, and sustainable development path for communities.</p> <table border="1" data-bbox="573 997 2056 1152"> <thead> <tr> <th colspan="2">Baseline</th> <th colspan="3">Targets / Cumulative Results</th> <th colspan="2">End of Project Target</th> </tr> <tr> <th>Year</th> <th>Quantity/ Points /Rating</th> <th>Y1</th> <th>Y2</th> <th>Y3</th> <th>Target</th> <th>Actual</th> </tr> </thead> <tbody> <tr> <td>2020</td> <td>0</td> <td>3 communities</td> <td>3 communities</td> <td></td> <td>6 communities</td> <td></td> </tr> </tbody> </table>	Baseline		Targets / Cumulative Results			End of Project Target		Year	Quantity/ Points /Rating	Y1	Y2	Y3	Target	Actual	2020	0	30 people	60 people		90 people		Baseline		Targets / Cumulative Results			End of Project Target		Year	Quantity/ Points /Rating	Y1	Y2	Y3	Target	Actual	2020	0	3 communities	3 communities		6 communities	
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I. 2020 Annual Work Plan

Project Title: Recovery and Resilience-building in the Philippines

Project ID: 00128485

Output ID: 00122466

Implementing Partner: UNDP

EXPECTED OUTPUTS					
Output 1. Gender-based Disaster Risk Reduction, Recovery and Resilience approaches reviewed					
Project Output Indicator/s	Baseline		Annual Target (Annual)	Cumulative Target (from Start Year) Start year: 2020	End-of-Project Target End year: 2021
Number of policy papers outlining the strengths and elements of resilient communities focusing on women, LGBTI, and PWDs	2020	0	1	1	1

PLANNED ACTIVITIES (for Output No.1)						PLANNED BUDGET (for Output No.1)					
Activity/Sub-Activity Description	Activity Target	TIMEFRAME				RESPONSIBLE PARTY	IA CODE	Funding Source/Donor	Budget		Amount US\$ (1=48.459)
		Q1	Q2	Q3	Q4				Code	Description	
1.1 Mapping of UNDP experience in Resilience, Disaster Risk Reduction and Recovery	One baseline data report submitted					UNDP	001981	12711	72100	Contractual Services-Company	\$70,000
1.1.1. Procurement of services of a consulting firm or NGO or Firm to conduct stocktaking activities	One signed contract								75700	Learning Cost	\$500
1.1.2. Conduct of project initiation activities	One inception report and work plan (IR) submitted One kick-off meeting with TWG conducted								74500	Miscellaneous	\$300

PLANNED ACTIVITIES (for Output No.1)						PLANNED BUDGET (for Output No.1)						
Activity/Sub-Activity Description	Activity Target	TIMEFRAME				RESPONSIBLE PARTY	IA CODE	Funding Source/Donor	Budget		Amount	
		Q1	Q2	Q3	Q4				Code	Description	US\$ (1=48.459)	
1.1.3. Conduct a comprehensive collection and review of Disaster Risk Reduction, Recovery and Resilience Initiatives, Project and Programmes, from various lenses and sectors	Data-gathering from ten organizations through virtual FGDs, KIIs, and consultations							75100	Facilities and Administration	\$4,956.22		
	Two accomplishment reports submitted											
	One presentation of baseline data report to TWG											
1.2. Design research methodology, drawing on lessons learnt, cross-practice expertise and innovative solutions	One policy paper submitted											
1.2.1. Draw lessons learnt, cross-practice expertise, and innovative solutions, identify essential elements of rapid, stronger and inclusive recovery and build long term resilience	Two accomplishment reports submitted											
	One findings and analysis report submitted											
	One presentation to TWG											
1.2.3. Recommend metrics for measuring success in recovery and building resilience	Two accomplishment reports submitted											
	One consultation session on proposed list of metrics and design of data modelling techniques with CAPT TL and RR PIP PM											
	One presentation of policy paper to TWG											

PLANNED ACTIVITIES (for Output No.1)						PLANNED BUDGET (for Output No.1)					
Activity/Sub-Activity Description	Activity Target	TIMEFRAME				RESPONSIBLE PARTY	IA CODE	Funding Source/Donor	Budget		Amount
		Q1	Q2	Q3	Q4				Code	Description	US\$ (1=48.459)
1.3. Create digital models, based on recent and current disasters, to analyse the data and predict impact and needs											
OUTPUT 1 Sub TOTAL										\$75,756	

EXPECTED OUTPUTS

Output 2. A comprehensive gender-responsive and “green” disaster risk reduction, recovery and resilience framework and associated tools developed, to include pandemics

Project Output Indicator/s	Baseline		Annual Target (Annual)	Cumulative Target (from Start Year) Start year: 2020	End-of-Project Target End year: 2021
	2020	0	1	2	2
Number of gender-based and green disaster risk reduction, recovery, and resilience frameworks developed	2020	0	1	2	2

PLANNED ACTIVITIES (for Output No.2)						PLANNED BUDGET (for Output No.2)					
Activity/Sub-Activity Description	Activity Target	TIMEFRAME				RESPONSIBLE PARTY	IA CODE	Funding Source/Don or	Budget		Amount
		Q1	Q2	Q3	Q4				Code	Description	US\$ (1=48.459)
2.1. Develop data warehouse that links existing DRR and climate databases for informed decision making						UNDP	001981	12711	71300	Local Consultant	\$21,000
2.2. Undertake a review of systems and capacities to inform the development of a comprehensive framework									72100	Contractual Services-Company	\$60,000
2.2.1. Procurement of services of a consultant									72800	IT Equipment	\$2,000
2.2.2. Conduct of project initiation activities	One inception report and work plan (IR) submitted One kick-off meeting with TWG conducted								75100	Facilities and Administration	\$5,809.30

PLANNED ACTIVITIES (for Output No.2)						PLANNED BUDGET (for Output No.2)					
Activity/Sub-Activity Description	Activity Target	TIMEFRAME				RESPONSIBLE PARTY	IA CODE	Funding Source/Don or	Budget		Amount
		Q1	Q2	Q3	Q4				Code	Description	US\$ (1=48.459)
2.2.3. Conduct a systematic and thematic review of NDRRMP outputs, outcomes, targets, baseline data, and KPIs. Disaggregate outputs, outcomes, targets, baseline data and KPIs specifically targeted for women, children, elderly, PWD, and other vulnerable groups of the population. Assess existing frameworks and identify similar/-overlapping indicators.	One baseline report submitted										
2.2.4. Take stock and assess data availability and accessibility from cross-sectoral government agencies that will support the KPIs. Identify data gaps that are essential for measuring and monitoring outcomes and KPIs based from the stocktaking activity. Classify it by thematic DRRM sector and sources. Recommend alternative sources of data or solutions for these data gaps	One data gaps analysis report submitted										
2.3. Design a comprehensive disaster risk reduction, recovery and resilience framework to strengthen the capacities of national and local government											
2.3.1. Identify outcome-level indicators aligned with the Sendai Framework global indicators and localized based on the enhanced NDRRMP. Develop the M&E results framework and outcome-level indicators	One M&E Framework and five outcome-level indicators										
2.3.2. Formulation of the M&E Plan (KPIs to monitor, targets to achieve, process including timings and frequencies, structure, resources, responsibilities and reporting). The plan will set out specific M&E processes and standards for different government levels (national to local)	Consultation with relevant agencies conducted One M&E plan report submitted										

PLANNED ACTIVITIES (for Output No.2)						PLANNED BUDGET (for Output No.2)					
Activity/Sub-Activity Description	Activity Target	TIMEFRAME				RESPONSIBLE PARTY	IA CODE	Funding Source/Don or	Budget		Amount
		Q1	Q2	Q3	Q4				Code	Description	US\$ (1=48.459)
2.4. Apply integrated approaches, selected tools and systems in LGU pilot areas, document learnings											
2.4.1. Procurement of services of an individual consultant	One signed contract										
2.4.2. Conduct of project initiation activities	One inception report and work plan (IR) submitted										
2.4.3. Collect reference documents for review. Take stock of DRR, CC, and other relevant data in BARMM	One baseline data report submitted										
2.4.4. Create database of different thematic and hazard maps. Overlay and draw analysis to determine vulnerabilities of communities from different natural hazards, man-made disasters, and conflict areas. Draw understanding on the correlation or nexus of CC, DRR, conflict, peace and violence in BARMM	One analysis report submitted										
2.5. Conduct analysis on the linkage between the pandemic/health risks, environment, and the economy, identify entry points and establish evidence base for green recovery strategies, including contribution to socioeconomic recovery and strengthening overall resilience							001981 UK FCDO (11410)	72100	Contractual Services – Companies	\$11,055.81	
2.5.1. Conduct of inception session with UNDP and stakeholders								64397 74596	DPC	\$784	

PLANNED ACTIVITIES (for Output No.2)						PLANNED BUDGET (for Output No.2)					
Activity/Sub-Activity Description	Activity Target	TIMEFRAME				RESPONSIBLE PARTY	IA CODE	Funding Source/Don or	Budget		Amount
		Q1	Q2	Q3	Q4				Code	Description	US\$ (1=48.459)
2.5.2. Conduct a systemic analysis on the linkage between the pandemic/health risks, environment, and the economy, including the root causes of the population and economy's vulnerability to pandemic and the systemic impact of COVID-19								75100	Facilities and Administration	\$947.19	
2.5.3. Identify actionable recommendations and develop policy briefs on green recovery to inform national, sectoral and local level policies and strategies.											
2.5.4. Develop and disseminate thematic and strategic communication and advocacy materials on green recovery											
OUTPUT 2 Sub TOTAL										\$101,596.30	

EXPECTED OUTPUTS

Output 3. Disaster risk reduction, recovery and resilience capacities are in place, supported by an integrated regional and global team

Project Output Indicator/s	Baseline		Annual Target (Annual)	Cumulative Target (from Start Year) Start year: 2020	End-of-Project Target End year: 2021
	2020	0			
Existence of a recovery and resilience investment plan for the CO ¹	2020	0	1	1	1

¹ Qualifiers

Level 1- no recovery and resilience investment plans exist for the CO

Level 2- one recovery and resilience investment plan drafted

Level 3- recovery and resilience investment plan informed by stakeholder consultations

Level 4- one recovery and resilience investment plan finalized

PLANNED ACTIVITIES (for Output No.3)						PLANNED BUDGET (for Output No.3)					
Activity/Sub-Activity Description	Activity Target	TIMEFRAME				RESPONSIBLE PARTY	IA CODE	Funding Source/Donor	Budget		Amount
		Q1	Q2	Q3	Q4				Code	Description	US\$ (1=48.459)
3.1. Set up Country Support Task Team, drawing on CO, BRH and HQ						UNDP	001981	12711	71400	Service Contracts	\$ 19,180
3.1.1. Procurement of services of an individual local consultant	One signed contract								71600	Travel	\$500
3.1.2 Conduct of project initiation activities	One inception meeting conducted								71300	Individual Contract-Local Consultant	\$6,200
3.1.3. Alignment and entry points mapping: review of relevant policy issuances and documents, health emergency good practices, lesson learned from COVID-19. Conduct data gathering and processing: conduct of consultations and meetings with identified stakeholders, respondents, experts, etc.	One report submitted								64397/ 74596	DPC/Staff costs	\$5,146 \$340
3.1.4. Updating of the NDRRMF/P: Integration of inputs from data gathering, vetting and presentation, lay outing of updated plan	One report submitted								72800	IT equipment	\$1,600
3.2. Prepare an investment plan to ensure the Country Office has the required DRR, recovery and resilience building capacities in place, including dealing with pandemics									75700	Learning Cost	\$150
3.3. Establish a knowledge management system to share experiences and lessons									71500	Facilities and Administration	\$2,318.48
OUTPUT 3 Sub TOTAL										\$35,434	

PLANNED ACTIVITIES (for Output No.3)						PLANNED BUDGET (for Output No.3)					
Activity/Sub-Activity Description	Activity Target	TIMEFRAME				RESPONSIBLE PARTY	IA CODE	Funding Source/Donor	Budget		Amount
		Q1	Q2	Q3	Q4				Code	Description	US\$ (1=48.459)

SUMMARY

TOTAL UK FCDO Funding										11,839.81
GMS 8%										949.19
TOTAL FW Funding										186,915.89
GMS (7%)										13,084.11
TOTAL Budget										\$212,787.00

GMS are already included per output under budget code 75100

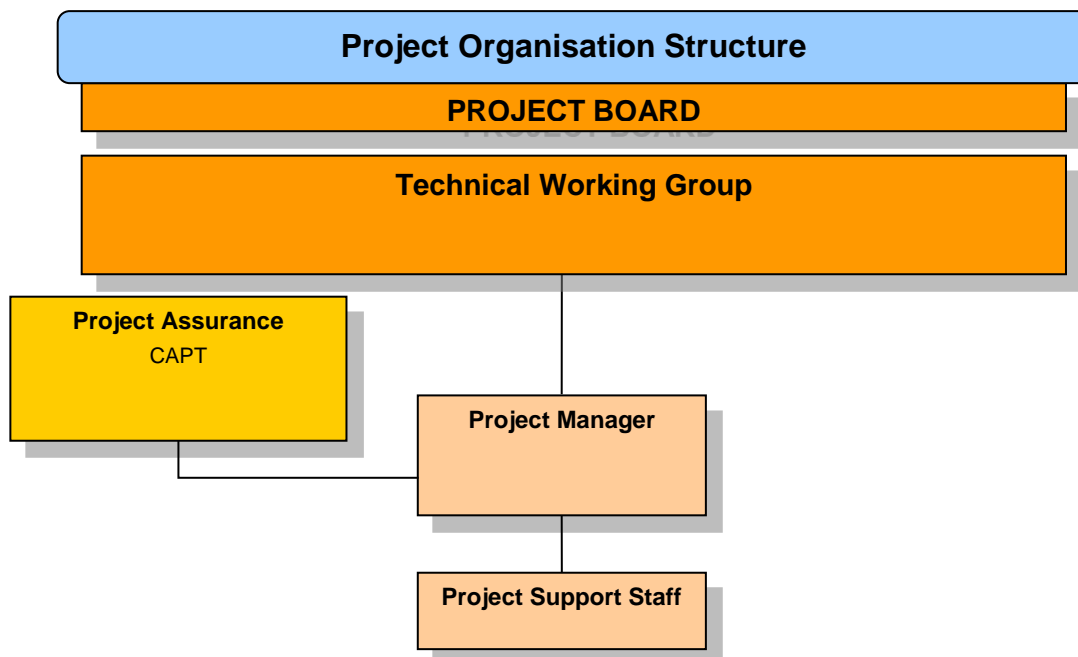
II. Management Arrangements

The Philippines Country Office will lead this project, with support from the Regional Bureau for Asia Pacific and the Global Policy Network. A Country Support Task Team will be established to ensure integrated advice and support. It will draw upon various teams in BPPS and CB, to bring the relevant expertise in Disaster Risk Reduction and Recovery for Building Resilience Team, economic recovery team, core government functions and local governance, climate adaptation and mitigation and addressing drivers of conflict. Following a capacity assessment, the CO will set up a multi-disciplinary team composed of its own staff, additional service contracts, national and international consultants, partner institutions and other UNDP CO's to work with the global and regional teams of UNDP on a long-term basis.

A Technical Working Group (TWG), under the project initiation stage, with technical staff from DSWD, OCD, DILG, NEDA, PAGASA, BARMM Ministry of Interior and Local Government (MILG), Philippines Commission on Women (PCW), National Council on Disability (NCDA), National Youth Commission (NYC), UNDP and other UN agencies such as OCHA, UNICEF and FAO, as core members will provide technical guidance and oversight to the implementation of this plan. Representatives from civil society organizations or sectoral representatives will also be invited to ensure the groups identified as 'at risk' are represented. The Climate Action Programme Team of the UNDP CO will provide oversight to the PMO. Representatives from wider stakeholders from government and civil society may also be identified as regular members. UNDP shall ensure gender parity in the composition of the TWG, The TWG shall meet on a monthly, or as needed, basis to discuss physical and financial progress, as well as technical and administrative matters.

To ensure a strong focus on results, a Project Manager (PM) under the overall guidance of the Climate Action Team in the Country Office will be recruited by UNDP, to oversee the day-to-day operations of the project following UNDP operations policies and procedures and will be backed up by Programme Support Staff.

Post-successful completion of this initiation plan and availability of funding resources, this plan will evolve into a full UNDP project. A Project Board, as per UNDP policies and procedures, may consist of representatives from Department of Social Works and Development (DSWD), Philippine Crop Insurance Commission (PCIC), Central Bank (BSP), Department of Interior and Local Government (DILG), PAGASA, Philippine Women's Commission (PWC), National Youth Commission, Department of Health (DOH), RCO, among others. Stakeholders from other government agencies, private sector and civil society may be invited to attend when needed. It is also possible that partners in disaster management such as UK FCDO, Australia DFAT and NZAID will be invited to participate during the Project Board.



III. MONITORING AND EVALUATION PLAN

Monitoring Plan

Expected Results (Outcome & Output)	Indicators	Data Collection Methods	Time or Schedule and Frequency	Means of Verification: Data Source and Type	Responsibilities	Resources	Risks and assumptions
Output 1 Gender-based Disaster Risk Reduction, Recovery and Resilience approaches reviewed	Number of gender-disaggregated data sets produced Baseline: 0 Target: 1	Progress reports, presentation of outputs, and submissions according to the TOR and Workplan	Quarterly	Deliverables submitted by Consultants to Climate Action Programme Team (CAPT) and shared with the TWG	Coordinating data collection and collecting data: Project Officer Verifying/ triangulating data: Project Manager and CAPT Team Leader	\$500	No identified risks related with M and E activities
Output 2 A comprehensive gender-based and green disaster risk reduction, recovery and resilience framework and associated tools are developed.	Number of gender-based and green disaster risk reduction, recovery and resilience frameworks developed Baseline: 0 Target: 1	Progress reports, presentation of outputs, and submissions according to the TOR and Workplan	Quarterly	Deliverables submitted by Consultants to Climate Action Programme Team (CAPT) and shared with the TWG	Coordinating data collection and collecting data: Project Officer Verifying/ triangulating data: Project Manager, Programme Analyst, and CAPT Team Leader	\$500	No identified risks related with M and E activities
Output 3. Disaster risk reduction, recovery and resilience	Existence of investment plan for the CO Baseline: 0	Progress reports, presentation of outputs, and	Quarterly	Deliverables submitted by Consultants to Climate Action Programme Team	Coordinating data collection and collecting data: Project Officer	\$500	No identified risks related with M and E activities

capacities are in place, supported by an integrated regional and global team	<p>Target: 1</p> <p>Qualifiers Level 1- no recovery and resilience investment plans exist for the CO Level 2- one recovery and resilience investment plan drafted Level 3- recovery and resilience investment plan informed by stakeholder consultations Level 4- one recovery and resilience investment plan finalized</p>	submissions according to the TOR and Workplan		(CAPT) and shared with the TWG	Verifying/ triangulating data: Project Manager and CAPT Team Leader		
Output 4 Recovery and resilience thematic strategies developed	<p>Number of recovery and resilience plans developed</p> <p>Baseline: 0</p> <p>Target: 1</p>	Progress reports, presentation of outputs, and submissions according to the TOR and Workplan	Quarterly	Deliverables submitted by Consultants to Climate Action Programme Team (CAPT) and shared with the TWG	<p>Coordinating data collection and collecting data: Project Officer</p> <p>Verifying/ triangulating data: Project Manager and CAPT Team Leader</p>	\$500	No identified risks related with M and E activities

Evaluation Plan

Evaluation Title	Partners (if joint)	Related Strategic Plan Output	PFSD/CPD Outcome	Planned Completion Date	Key Evaluation Stakeholders	Cost and Source of Funding

IV. ANNUAL PROCUREMENT PLAN (see SEPARATE worksheet) - Indicate fields / information needed

<https://apps.aprc.undp.org/prompt/layouts/15/ReportServer/RSViewerPage.aspx?rv:RelativeReportUrl=/prompt/PROMPTReport/ProjectProcurementPlanDetailedReport.rdl&rv:HeaderArea=None&rp:StatusID=0>

Annual Procurement Plan (2020)								
Atlas Project ID No.	Category (Identify if Goods, IC, Civil Works, Recurring Cost, Services)	Description of goods, services or works required	Unit of Measure	Qty	Estimated Unit Price in USD	Estimated Total Price in USD	Requested delivery date (goods, works) or start of services	Target Date for the Submission of TOR/Specs /SOWs to Procurement Team
00128485	IC	Contractual Services- Company for Stocktaking Activity	Group	1	70,000.00	70,000.00	19 October 2020	30 September 2020
00128485	IC	Contractual Services- Development of M&E System	Group	1	60,000.00	60,000.00	2 November 2020	15 October 2020
00128485	IC	Local Consultant to Assist in the Updating of NDRRM Plan	Pax	1	6,200.00	6,200.00	28 September 2020	3 August 2020
00128485	IC	Local Consultant- CC-DRR expert to support formulation of CORE Framework in BARMM	Pax	1	21,000.00	21,000.00	2 November 2020	15 October 2020
Grand Total						\$157,200		

V. Risk Log (UPLOAD IN ATLAS: Grants > Project Management > Approved Projects > Risks)

No.	Description	Date Identified	Type	Countermeasures/ Management Response	Owner	Status
1	Delays in project implementation due to the current pandemic, COVID-19, at regional and national level. More impacts can be anticipated in case of natural hazards.	9/25/2020	Environmental	Ensure activities adhere to government protocols; maximize use of online technology; coordinate with partner agencies; and consult best option for stakeholders	UNDP	Medium risk, everyone is transitioning to online work in the meantime. Technological disruption remains high.
2	Difficulty in setting-up in-person household surveys, FGDs, and consultations due to COVID-19	9/25/2020	Environmental	Propose alternative data collection methods that will still deliver intended results	UNDP	Medium risk, data collection will be majorly done online as per Terms of Reference. Engagement rate may be lower than required.
3	Technical challenges in holding virtual consultations with different stakeholder groups	9/25/2020	Operational	Conduct trial of different virtual platforms and provide alternative ways for stakeholders to listen or engage (e.g. dialing by phone if internet connectivity is an issue)	UNDP	Low risk, schedule delays happens because of availability of partners
4	Decrease in support from national or local government partners due to the current operational situation	9/25/2020	Organizational	Continuous engagement with partners to ensure buy-in and alignment throughout the whole engagement	UNDP	Low risk, harder to get replies on time
5	Restrictions in travelling and delays in processing of inter-region travel documents for consultants	9/25/2020	Environmental	Plan and take extra care in checking all required documents	UNDP	Low risk, no site visit scheduled yet due to the pandemic
6	Procurement delays	9/25/2020	Operational	Work closely with procurement staff for swift procurement process as possible.	UNDP	Medium risk, few firms are submitting proposals. This may lead to further delays
7	Possibility of armed conflict, terrorism activities, or violence in project areas	9/25/2020	Political	Ensure that consultants/ staff visiting conflict areas are conforming with security protocols set by UN DSS. Obtain all necessary security clearances and liaise with the field offices/ partner agencies. Once in the field, follow all protocols set forth.	UNDP	Low risk, no site visits scheduled yet due to the pandemic

